Moodle User Guide

To enter the Moodle platform of Reiting, a user account needs to be created.

For the creating the user account you have to select the **Moodle** button on the Reiting website (in the bottom right corner) and in the next window to click **Sisene** (Login) in the upper right corner, and **Alusta avalduse täitmist** (Start filling in the application). Then enter your username, password, e-mail address twice, first name, last name, city or county and country. If all these fields are completed, click on **Loo uus kasutajatunnus** (Create a new user account). A new window will open with the text: "Sinu e-posti aadressile … saadeti kiri" (A letter was sent to your e-mail address).

If some kind of error occurs, the window does not open, for example if

1) the desired username is already in use;

2) some required fields have not been filled;

3) the password has less than eight characters;

4) the password has no lowercase letters;

5) the password has no numbers;

6) the password has no special characters (symbols).

If the application is completed, an e-mail will be sent with the instructions on how to proceed. Please make sure that your e-mail account would not be full.

To confirm the user account you have to click the link in your e-mail message. After that Moodle opens and the new user is already logged in.

Next time you enter Moodle you have to choose the Sisene (Login) button and enter your username and password.

Learners can be enrolled in a course by the teacher or by getting Self enrollment key (iseregistreerumise võti). In order to use this function, you have to click on the key-shaped button beside the name of your desired course, enter the key, and finally, click on the button **Enrol me**.